

2019 Badin Hardaway Powwow

Vendor Application

On the Web: www.betterbadin.org

Email: dandalton@carolina.rr.com

Dear Vendor,

Thank you for your interest in the 2019 Badin Hardaway Powwow scheduled for Saturday, October 26, 2019. Powwow hours will be from 10 a.m. to 6 p.m. Saturday. We are excited about the 2019 Badin Hardaway Powwow and look forward to a safe, fun and profitable weekend for all. Enclosed you will find the following vendor information:

- 1) Vendor Rules and Conduct Guidelines
- 2) Vendor Forms

Please read all of this information carefully for requirements, updates and changes.

Booth space and utility access is limited and applications will be reviewed as they are received provided all appropriate fees and materials are included. We will not be able to hold booth space for incomplete or late applications. Prompt return of your application and paperwork is appreciated and beneficial. Confirmation of acceptance and other information needed for you to participate in the powwow will be mailed in September.

Checklist of items to return to the 2019 Badin Hardaway Powwow Committee

(Please keep a copy for your records):

- 1) Signed copy of the Vendor Rules
- 2) Insurance Form with Liability Insurance Certificate for Food Vendors
- 3) Completed Vendor Application Form
- 4) Signed Stanly County Health Department (704-982-9171) Temporary Food Stand Evaluation (TFE) Checklist for Food Vendors
- 5) Signed Fire Code checklist for all Vendors
- 6) Mark electrical requirements
- 7) Photo of display (preferred if available)

All fees payable to Better Badin, Inc. **(Pay by cashiers check or money order only.)**

Mail to:

Better Badin, Inc

PO Box 516

Badin, NC 28009

Attn: Badin Powwow

Powwow Date: Sat., Oct. 26, 2019

Application Deadline: August 29, 2019

Business Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: _____ Evening Telephone: _____

Cell Phone: _____ Email Address: _____

Federal/State Tax ID: _____ Web Site Address: _____

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Please indicate your vendor type by circling the appropriate Yes or No

Commercial Vendor: Yes/No

Food Vendor: Yes/No

Arts & Crafts Vendor: Yes/No

Church/Civic/Informational: Yes/No

(All Vendors) List major items for sale:

(Food Vendor) List major menu items:

(Art & Craft Vendor) List sample of items for sale (handmade):

(Church/Civic/Information Vendor) Description of information or service you will offer:

ABSOLUTELY NO GUNS, MOCK GUNS, SILLY STRING, STINK BOMBS, POP ROCKS, PLAY CIGARETTES OR PROJECTILE ITEMS PERMITTED

Tax-Exempt ID# _____

FEE and SPECIFICATION calculator:

Vendor booth space sizes:

Food Vendors: 15-feet x 20-feet including tongue of trailer (\$90)

Art/Craft/Church/Civic/Commercial Vendors: 10-feet x 10-feet (\$30)

10-feet x 20-feet (\$50)

Food: Number of spaces x \$90 =\$ _____

Art/Craft/Church/Civic/Commercial: Number of spaces x \$30 (or \$50) =.....\$ _____

Utility: Number of 120Volt/20amp circuits needed x \$20 =\$ _____

Utility: Number of 240Volt/50amp circuits needed x \$40 =\$ _____

Total Amount Enclosed:\$ _____

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The following items must be included with your application:

- 1) Insurance Certificate (Food Vendors must provide own insurance)
- 2) Signed copy of Vendor Rules
- 3) Number of 120volt/20amp circuits needed
- 4) Number of 240volt/50amp circuits needed
- 5) Signed copy of Fire Code Requirements
- 6) Stanly County Health Department Temporary Food Stand Checklist (*Signed*)
- 7) Photo of display (if possible)

All fees (cashiers check or money order only) Payable to:

Better Badin, Inc.

PO Box 516

Badin, NC 28009

Memo: Badin Powwow

VENDOR CHECK-IN:

Please report to the powwow field directly across from the Town of Badin boat launch/landing on Badin Lake off N.C. Highway 740. You will also be assisted by a Vendor Committee representative upon your arrival to find your designated space.

POWWOW HOURS:

The 2019 Badin Hardaway Powwow will operate 10 a.m. - 6 p.m. Saturday Oct. 26. All booths are required to stay open during all ceremonial powwow hours. You may request a variance for permission to shut down your booth during powwow hours if deemed absolutely necessary by Better Badin Inc. officers approval; HOWEVER, no vendors will be allowed to breakdown and physically leave the powwow area prior to closing on either day. This applies to Church and Civic groups as well. Due to safety concerns, the powwow area will remain restricted to approved vehicle access only during ceremonial powwow hours. Exhibitors are responsible for set-up and dismantling of their booths in designated areas.

SET-UP TIME:

Saturday, October 26, 7 a.m. – 11 a.m. *

*Food vendors must be unloaded and in place 11 a.m. - Failure to do so without express consent from Better Badin Inc. officers may result in an additional late fee penalty of \$50 or dismissal from the powwow and forfeiture of any and all fees. All vendor vehicles must be in designated parking areas during ceremonial powwow hours.

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SAFETY:

POWWOW SAFETY IS VITAL TO ALL OF US! It is important that we all work together to have a safe and fun 2019 Badin Hardaway Powwow. The Stanly County Fire Marshal will inspect all vendor booths for compliance with the North Carolina Fire Prevention Code. Please review the Fire Code Requirements included in your vendor information package. *Absolutely No Vendor will be permitted or allowed to sell guns, mock guns, pop rocks, silly string, stink bombs, play cigarettes, inappropriate adult materials or related items, etc.* The 2019 Badin Hardaway Powwow and Better Badin Inc., reserve the right to cause any vendor to discontinue the sale of any items deemed inappropriate during the powwow. Food Vendors will be inspected Saturday by 12 p.m. by a representative of the Stanly County Health Department and must comply with all requirements to receive a Food Handling Permit. Neither the 2019 Badin Hardaway Powwow nor Better Badin Inc. is responsible nor liable for the failure of any vendor to comply with health, safety nor other requirements. Fees will not be refunded for failure to pass any related inspections.

UNLOADING:

Bring as few vehicles as possible into the powwow area. Your cooperation is appreciated in advance.

PARTICIPANTS:

Only those who complete a Vendor Application, pay all applicable fees, provide Certificate of Insurance and receive approval by the 2019 Badin Hardaway Powwow Committee may display and/or sell. All Food Vendors require a Health Permit.

BOOTH SPACES:

Vendor booth space sizes are as follows:

Food Vendors: 15-feet x 20-feet including tongue of trailer (\$90)

Art/Craft/Church/Civic/Commercial Vendors: 10-feet x 10-feet (\$30)

10-feet x 20-feet (\$50)

Note on your Vendor Application if you require more space. Such requests will be considered but are unlikely. No tables, chairs, electrical cords, or other materials etc. will be provided. Booths will not obstruct or interfere with other booths. Spaces are assigned by the 2019 Badin Hardaway Powwow Committee. There is no guarantee of receiving a particular or requested booth location.

POWER:

120volt electricity is available for an additional fee and must be noted on your completed Vendor Application. A limited amount of 240volt 50amp electricity services are available for food vendors. This must be noted on your completed Vendor Application. If you do not list power requirements we cannot guarantee availability once you arrive.

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VENDOR CONDUCT:

It is the desire of the 2019 Badin Hardaway Powwow Committee for all powwow vendors, participants and patrons to enjoy the event. For that reason we remind everyone, all vendors are expected to conduct themselves in a professional and courteous manner when interacting with powwow goers and fellow vendors. Inappropriate conduct will not be tolerated and will be addressed without delay. Vendors failing to modify their behavior will be instructed to immediately shut down, secure their booth(s) and leave the premises to return at the close of the powwow to collect their belongings.

APPLICATIONS:

Application fees are non-refundable and food vendors are responsible for all health department requirements. The 2019 Badin Hardaway Powwow Committee and Town of Badin are not liable for damages, injury or loss to any person or goods from any cause whatsoever. The 2019 Badin Hardaway Powwow Committee or Town of Badin cannot be held responsible for any claims for damage, injury or loss arising out of or in connection with use of space or grounds in the powwow. The 2019 Badin Hardaway Powwow Committee reserves the right to approve or prohibit all foods and will limit the number and types of food and vendor offerings at the powwow. All decisions of the 2019 Badin Hardaway Powwow Committee are final. Be sure to review the checklist at the bottom of the Vendor letter before mailing. Only those who have completed the requirements will be allowed to participate in the 2019 Badin Hardaway Powwow. You will receive a confirmation packet with instructions about the festival area.

My signature verifies that I have read and understand the agreement of participation:

By checking the box below you are verifying your compliance with local Health Department standards

I have called the Stanly County Health Department at 704-982-9171 for all requirements for obtaining a food-handling permit for the 2019 Badin Hardaway Powwow.

Print Name _____

Signature _____ Signature Date _____

(Be sure to make a copy of this signed agreement document for your records)

~ Congratulations ~

You are well on your way to a fun filled weekend packed with powwow fun for all. We look forward to seeing you.